

Parents,

As many of you know, our school is making adjustments due to COVID-19 to do our best to ensure every student and faculty/staff member's safety. This communication is to address some of the changes that are being implemented at the school. See the safety precautions below.

Staggered Drop Off Times

- Drop off for students in the Elementary Building will be from 7:45 - 8:00a.m. If you are not able to drop off your child at this time, Morning Care is available with proper distancing beginning at 7:00a.m. in the Elementary Building Lunchroom. Mrs. Miskiel will watch the students until 7:15a.m., at which time the morning care teachers would be present to watch the students until 7:45a.m. At that time the teachers will take their students to the classroom to watch them until school starts at 8:00a.m.
- Drop off for students in the Gym Building will be from 8:00 - 8:20a.m. If you are not able to drop off your child at this time, Morning Care is available with proper distancing beginning at 7:00a.m. in the Gym. Mr. Howard will watch the students until 7:15a.m., at which time the morning care teachers would be present to watch the students until 8:00a.m. At that time the teachers will take their students to the classroom to watch them until school starts at 8:20a.m.
- Parents will not be able to enter the buildings.

Temperature Screening

Teachers will be in front of the Elementary Building/Gym Building to check the temperature of every student before he/she gets out of the vehicle. We will also be checking those that walk or ride a bike to school. If the student has a fever, he/she will return home with the parent. All students and staff will have their temperatures checked prior to gaining access to the buildings. Additionally, students will use hand sanitizer before entering school buildings.

Wearing Masks

All students and staff will wear masks or face shields throughout the day except when eating snack or lunch. We will be supplying the masks to the students. Each student will receive a new mask each month. The mask will have the school logo and the child's name on the mask. The cost for the 10 masks for the school year is \$10.00.

Lunch Time

- All students will have their temperatures re-checked prior to going to lunch.
- Students will observe social distancing during lunch time, with only a few students sitting at a table with a chair between them.
- We will be utilizing covered containers for the student's food served in the Elementary/Gym Buildings and original containers of the various food vendors in the Gym Building.

Restrooms

- We will have a restroom monitor in both buildings during the day. The monitor will limit the number of students entering the restroom to two students at a time.
- The monitor will make sure that the students wash their hands prior to leaving the restroom. Students will be separated in the sink area by a plexiglass divider.
- After the students have left the restroom, the monitor will disinfect the areas utilized.

Physical Education Classes

- Physical education classes will be held outside as much as is possible in order to maintain social distancing.
- Students will be given a pair of disposable gloves to wear during PE time. At the end of PE class, the students will throw the gloves away and the PE teacher will sanitize the equipment that was used.
- Students in K3 - 1st grade will have another teacher in the class with the PE teacher in order to maintain social distancing.

Classrooms

- Desks will be separated as much as possible, all facing the same direction.
- Physical barriers will be utilized in classrooms in order to keep students separated.
- Students will not be sharing any items or supplies with other students. Please label all of your child's school supplies. Students are not to bring other items from home to school.
- Middle school students will not switch classes during the course of the day. The teachers will switch classes. High school students will switch classes only when necessary.
- We will have hand sanitizer available in each classroom and located throughout the school.

Parents and Visitors

- Visitors will not be entering the school unless absolutely necessary.
- Parents will not be entering the school buildings unless it is necessary. Any parents entering the school buildings will have their temperatures taken prior to being admitted.
- Parents must notify office one day in advance when student has doctor/dentist appointment before dismissal time. Call the office when you arrive and we will take the student to the vehicle.
- No early pick up of students after 2:00p.m. due to recent restrictions.

Additional Notes

- We will keep the students from the various grades separated as much as is possible.
- We will have chapel with proper distancing.
- There will be no field trips this year.
- There will be no activities or parties in the first semester, except for the Christmas Play.
- All children who attend the school will need a COVID-19 waiver on file. The office will give you this form.

We appreciate your understanding and cooperation with these protocols as we work together for the health and safety of our students and staff. We are looking forward to seeing you at Open House on Friday, August 7th at 7:30p.m. in the church sanctuary or live on YouTube. We will be checking temperatures and maintaining social distancing at Open House. The teachers will be Zooming the important information to you. I will be sending you additional information very soon about the beginning of school. Stay safe and have a blessed day.

Prayerfully yours,

Mrs. Julie A. Sierra,

Principal